



FREEDOM OF INFORMATION

© Copyright Tyne and Wear Fire and Rescue Service

FOI REFERENCE: FOI 24/25 - 228

DATE RECEIVED: 18/01/24

TITLE / CATEGORY: Finance – Spend on office supplies

REQUEST

Please can you respond to the following request for Information.
The details I require are:

1. Spend on Office supplies and associated products for the below financial years.
 - a. 1st April 2022 – 31st March 2023
 - b. 1st April 2023 – 31st March 2024
2. Start date & duration of Contract?
3. Is there an extension clause in the contract and, if so, the duration of the extension?
4. Has a decision been made yet on whether the contract is to be either extended or renewed?
5. Who is the senior officer (outside of procurement) responsible for the contract?
6. Name of Incumbent Supplier?
7. How long have you traded with them?
8. If you publish your register of contracts and purchasing, can you please provide a website link.
9. In addition, can you confirm if you have a contract in place for Tail End Spend.

RESPONSE

1.
 - a. £6,700.00
 - b. £9,200.00
2. 01/02/2021 4 years
3. All extensions taken
4. No
5. Procurement are responsible for the contract procurement@twfire.gov.uk
6. Lyreco
7. Commenced 2007
8. <https://www.twfire.gov.uk/about-us/finance/contracts-and-payments/>
9. No

Any printed documents are considered uncontrolled.

